



SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

Board of Trustees Regular Board Meeting

September 8, 2020
Zoom Meeting – Video Conference
4:00 PM

Join Via Computer (Link Below) / Smartphone (Zoom App) / Tablet (Zoom App):
URL/Link: <https://zoom.us/j/97256704640?pwd=RDhMVjhmUUFac0NtR1VTeTNuRm5ldz09>
OR Join Via Phone Call: (669) 900-9128 or (253) 215-8782
Meeting ID: 972 5670 4640
Password: 562601

Mission and Vision

The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21st Century success in college and the workforce, within a safe and supportive environment.

Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.

Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning.

AGENDA

1. PRELIMINARY

1.1. Call to Order.

1.2. Roll Call:

BOARD OF TRUSTEES:

Sylvia V. Macias, President

Jan Baird, Vice President

Natalia Barajas, Clerk

Deborah Pacheco, Member

Elias Alvarado, Member

ADMINISTRATORS:

Dr. Gary Gonzales, Superintendent

Martha Mestanza-Rojas, Associate Superintendent of Educational Services

Dr. Marti Tienda-Ayala, Associate Superintendent of Human Resources

Mark Keriakous, Chief Business Officer

Michael Bishop, CBO Consultant

STAFF:

Kurby Flores, Executive Assistant to the Superintendent

2. CLOSED SESSION (4:00PM – 5:20PM)

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 2.1. Conference with Agency Labor Negotiators:** South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Dr. Gary Gonzales, Dr. Marti Tienda-Ayala, Martha Mestanza-Rojas, Mark Keriakous (**Government Codes Section 3549.1 and 54957.6**)
- 2.2. Classified** -Public Employee Appointment/Employment/Evaluation
- 2.3. Classified** -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement
- 2.4. Certificated** -Public Employee Appointment/Employment/Evaluation
- 2.5. Certificated** -Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

3. OPEN SESSION (5:30PM)

- 3.1. Pledge of Allegiance**
- 3.2. Mission and Vision**
- 3.3. Report on Closed Session Items**

The Superintendent will report related to any action taken in closed session.

4. APPROVAL OF AGENDA

The Superintendent recommends approval of the September 8, 2020 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

5. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

6. PUBLIC COMMENTS

During this time, Members of the public may without arrangement, make representations to address the Board on matter related to agenda and non-agenda items. A total of 21 minutes are provided so members of the public can address the Board. Unless otherwise determined by the Board, speakers are limited to three (3) minutes. If you wish to address the Board of Trustees, please complete and submit the online Google Form, "SWSD - Request to Address the Board", located on our website: www.swhittier.net. The Superintendent may refer the matter to the proper department for review.

7. CONSENT

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends the Board of Trustees review and approve Consent agenda items 7.1 through 7.6 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

7.1. Approval of Minutes – August 18, 2020 Regular Board Meeting

7.2. Purchase Order List # 3

7.3. Contract/Memorandum of Understanding (MoU) List # 5 (FY 2020-21)

The attached contract list summarizes each contract by providing the contract number, name of the contractor, a description of the service, the duration of the contract, and the cost.

7.4. Travel and Conference Report # 3 2020-2021 SY

7.5. Acceptance of Donations

Donor	Description	Purpose	Amount/Value
FBM	Check # 10745	Any Educational Purpose	\$1,000.00
Firefly Computers, LLC	25 Chromebooks	For Student Use	25 Chromebooks
Jessica Howard, CEO CDE Foundation	300 Chromebooks	For Student Use	300 Chromebooks
LACOE	100 Hotspots	For Student Use. Internet Connectivity from home during Distance Learning	100 Hotspots

7.6. Express Voucher Report August 1, 2020 to August 31, 2020

8. WRITTEN COMMUNICATION TO THE BOARD

No written communication to the Board submitted for this agenda.

9. GOVERNING BOARD

9.1. Nominations for Membership on the Los Angeles County Committee on School District Organization

This Fall, the following four-year terms of office on the County Committee will be filled by election, and the candidates will serve through the end of 2024:

- First Supervisorial District: (Mr. John Nunez - Incumbent)
- Fourth Supervisorial District: (Mr. Frank Bostrom - Incumbent)
- Fifth Supervisorial District: (Dr. Cherise Moore- Incumbent)

Per Education Code (EC) 4006(a) provisions, these seats will be filled by an election. The governing board of each school and community college district may submit nominations for membership on the County Committee to fill these three seats.

Call for Nominations.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

10. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS (SECOND READING)

The Board of Trustees will conduct a Second reading and possible approval of the following proposed Board Policies and Administrative Regulations, agenda items 10.1 through 10.4.

The Superintendent recommends the Board of Trustees review and approve the Board Policies and Administrative Regulations as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

10.1.BP 6174 Instruction (SECOND READING)

10.2. AR 6174 Instruction (SECOND READING)

10.3. BP 5121 Grades/Evaluation of Student Achievement (SECOND READING)

10.4. AR 5121 Grades/Evaluation of Student Achievement (SECOND READING)

11. EDUCATIONAL SERVICES

11.1. PRESENTATION: EL Master Plan

11.2. Reclassification Report Form

The Superintendent recommends approval of the Reclassification Report Form as presented.

Motion: ____ Second: ____ VOTE: Yes: ____ No: ____ Absent: ____ Abstain: ____

11.3. PRESENTATION: Consolidated Application

11.4. PUBLIC HEARING: 2020 Learning Continuity Plan Executive Summary

A public hearing is in order to provide an opportunity for discussion on the Learning Continuity and Attendance Plan. The governing board of an LEA shall adopt the Learning Continuity Plan in a public meeting. This meeting shall be held after, but not on the same day as, the public hearing.

11.5. PUBLIC HEARING: Resolution No. 20-21-011: Notification of Sufficient Textbooks and Instructional Materials

A public hearing is in order to provide an opportunity for discussion on Resolution No. 20-21-011: Notification of Compliance of Sufficiency of Instructional Materials. The public hearing will comply with the requirements of Education Code Section 60119 and Education Code Section 60422(a).

11.6. Resolution No. 20-21-011: Notification of Compliance of Sufficient Textbooks and Instructional Materials

The Superintendent recommends approval of Resolution No. 20-21-011: Notification of Compliance of Sufficient Textbooks and Instructional Materials.

Motion: ____ Second: ____ VOTE: Yes: ____ No: ____ Absent: ____ Abstain: ____

12. BUSINESS SERVICES

The Superintendent recommends the Board of Trustees review and approve Business Services agenda items 12.2 through 12.4 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

12.1.PRESENTATION: 2019-2020 Unaudited Actuals

12.2. 2019-2020 Unaudited Actuals

Executive Summary:

At the end of each fiscal year, the books of the District are closed. Closing the books is the record keeping process where revenues and expenditures are adjusted to reflect final balances for the fiscal

year. The Unaudited Actuals financial reports are then prepared in a format required by the California Department of Education. Education Code 42100(a), requires school districts to adopt the Unaudited Actuals by September of each year.

Financial Condition:

The district's accounting records for fiscal year 2019-20 were closed in August 2020. The General Fund is the largest and most important operating fund of the district. The Unrestricted General Fund is used for general education expenses such as classroom teacher salaries while the Restricted General Fund is used for specific state, federal, and local programs.

The district has a positive financial status at the end of 2019-20. The District met the minimum Reserve for Economic Uncertainties of 3% of expenditures and other uses.

12.3. Amendment to Facilities Use Agreement

On or about January 2020, the District entered a Facilities Use Agreement ("Agreement") with A & D Transportation L.P. ("A & D"), through which the District authorized A & D to park and store its buses at District property ("Premises") under the terms and conditions set forth in the Agreement and the Civic Center Act. Pursuant to the Agreement, A & D is authorized to park and store eight (8) buses at the Premises; however, A & D currently only parks and stores six (6) buses, leaving two (2) spaces unused.

A & D approached the District about sharing its use of the Premises with New Company, which desires to park and store buses in the two (2) spaces currently granted to but unused by A & D. District, A & D and New Company now desire to enter this First Amendment to the Agreement, wherein District will authorize A & D and New Company to share the Premises under the same terms and conditions set forth in the Agreement.

The Superintendent recommends that the Board approve this First Amendment to this Facilities Use Agreement.

The Superintendent recommends that the Board approve the First Amendment to the Facilities Use Agreement between the District, A & D Transportation, L.P. and New Company.

12.4. Resolution No. 20-21-012: GANN Limit Resolution

13. BOND MEASURE QS

The Superintendent recommends the Board of Trustees approve Bond Measure QS agenda item 13.1 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

13.1. Purchase Order List # 3 (Bond)

14. HUMAN RESOURCES

The Superintendent recommends the Board of Trustees review and approve Human Resources agenda items 14.1 through 14.2 as presented.

Motion: ____ Seconded: ____ VOTE: YES ____ NO ____ Abstain ____ Absent ____

14.1. Classified Personnel Report # 3

14.2. Certificated Personnel Report # 3

15. BOARD OF TRUSTEES DISCUSSION GUIDE FOR FUTURE RECOMMENDATIONS

16. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held

September 22, 2020 at 4:00 PM

Via Zoom Conference